

## Expression of Interest

<b>First Name:</b>			<b>Last Name:</b>		
<b>Date of Birth:</b>		Male      Female	<b>Program you are applying for:</b>	Gen <b>R8</b>	Allev <b>E8</b>
<b>School:</b>					
<b>Student personal email:</b>			<b>Student mobile:</b>		
<b>Student school email:</b>			<b>Student home phone:</b>		
<b>Student address:</b>					
<b>Parent/Guardian Name:</b>			<b>Parent/Guardian mobile:</b>		
<b>Parent/Guardian email:</b>			<b>Parent/Guardian home phone:</b>		
<b>Do you identify as: (Please tick)</b>	A student from a non-English speaking background <input type="checkbox"/>	Aboriginal and /or Torres Strait Islander student <input type="checkbox"/>	A student with a disability or impairment <input type="checkbox"/>		
I (student) understand and agree: (please select)					
1.	The <b>SVETE</b> program is an employer hosted opportunity in which I will develop skills required for me to transition from school to work and therefore I will not receive a wage.				Yes      No
2.	My working hours will be based on my host employer business hours (not school hours).				Yes      No
3.	I commit to completing 20 days (1 day per week) of structured workplace learning.				Yes      No
4.	I commit to completing the relevant Certificate II qualification.				Yes      No
5.	Transport to and from the workplace is my responsibility (20 days).				Yes      No
6.	Transport to and from the training venue is my responsibility (5 to 10 days).				Yes      No
7.	That I may have to wear Personal Protective Equipment ( <b>PPE</b> ) such as steel cap safety boots, cotton drill work wear or other nominated PPE and that I will need to provide them at my own expense.				Yes      No
8.	I commit to completing my Queensland Certificate of Education ( <b>QCE</b> ).				Yes      No
9.	I understand that by completing the program I will achieve 4 QCE credits. By completing an additional employability skills workbook in the workplace ( <b>Skills Portfolio</b> ) I will achieve an additional 2 QCE credits.				Yes      No
10.	By participating in the <b>SVETE</b> program, I agree that any non-confidential details from my participation, photographs and recordings of the program that contain my image, can be used online, in any broadcast and print media by the Department of Education and Training for the purposes of promoting the program. If Yes, I have completed and attached a Film/Photo consent form.				Yes      No
11.	Selection for the <b>SVETE</b> program is a competitive process and completing this form does not guarantee that I will gain a placement.				Yes      No
12.	I understand the expectations for me as outlined in the Stakeholder Roles & Responsibilities document (attached).				Yes      No
13.	If selected into a program, I will complete the <b>Be Work Smart</b> book prior to commencing the program.				Yes      No

VET Qualification	
Are you currently enrolled in a qualification at School?	Yes      No
If Yes, which Registered Training Organisation (RTO) do you attend and what is the name of the qualification?	
Expected completion date:	
Have you previously completed a qualification at school:	Yes      No
If Yes, specify the RTO that provided the services and the name of qualification:	
Work placement	
What kind of workplace/what areas would you like your work placement to be in? (eg hospital, medical centre, transport, warehouse company). Please list 3 preferences:	
1.	
2.	
3.	
Please select all the tasks you would enjoy doing:	
<input type="checkbox"/> Administration <input type="checkbox"/> Computer work <input type="checkbox"/> Accounts/finance <input type="checkbox"/> Other (please specify):	<input type="checkbox"/> Manual handling and warehouse activities <input type="checkbox"/> Helping/caring for others <input type="checkbox"/> Customer/client service
How will you get to your work placement? (eg parent, bus, drive, bike)	
I want to be part of the <b>AllevE8/GenR8</b> program because (finish this statement):	
Stakeholder acknowledgement	
<b>Student signature:</b> ..... <b>Date:</b> .....  <input type="checkbox"/> If the above student is accepted into this program, I/we accept to pay for the PPE as required by the host business. I acknowledge that I have read and understood my obligations as listed in Student and Parent/Guardian/Carer Roles & Responsibilities document.  <input type="checkbox"/> <b>AllevE8</b> applicants only: If accepted into the program, the student may need to undergo a police check (cost involved) and/or get immunisations up to date (cost involved) and accept to pay as required.	
<b>Parent or Guardian signature:</b> ..... <b>Date:</b> .....	

**Note – Students will be:**

- selected on merit
- must be able to complete a Certificate II qualification
- must possess the ability to perform work tasks as outlined by the employer
- will be required to undertake a pre-selection interview with the employer
- assessed and selected on a first in best dressed basis and **are encouraged to apply as soon as possible. Applications will close once places are full.**

**All Expressions of Interest must be submitted to your nominated school coordinator**

Want to know more information?

Please contact a North Coast Region SVETE Client Services Officer by:  
 Phone 1300 369 935 OR email [ncoasttraining@det.qld.gov.au](mailto:ncoasttraining@det.qld.gov.au)



# Film/Photo Consent Form

Activity/location/context/purpose: \_\_\_\_\_

\_\_\_\_\_ (insert description) Date: \_\_\_\_\_ (insert date)

I, \_\_\_\_\_ (insert name),

of \_\_\_\_\_ (insert address):

## For parents/legal guardians of children (if applicable)

1. **declare** that I am the parent/legal guardian of the following child or children

\_\_\_\_\_  
(collectively, "the Children")

2. **agree** to the State of Queensland, its employees, officers, agents and contractors ("the State")

- (a) making images or recordings, whether sound, digital or otherwise, of me and the Children ("Images and Recordings");
- (b) using, publishing or reproducing the Images and Recordings in any form (in whole or in part) and by any medium, including but not limited to newspapers, magazines, brochures, television advertisements, promotional videos, websites, CD-ROM or other multi-media, for public relations, promotions, commercial and advertising purposes ("Promotional Materials"); and
- (c) retaining or storing the Images and Recordings (including those incorporated into Promotional Materials), in hard copy or digitally, including but not limited to, deposit of the Images and Recordings into a Queensland Government Image Library;

3. **agree** that the rights granted to the State under clause 2 of this Photo Consent Form are perpetual and that I will not receive any payment, royalty or other consideration (whether monetary or otherwise) from the State in connection with the making, use or storage of the Images and Recordings;

4. **agree** to the State collecting, storing, handling, accessing, managing, transferring, using and disclosing personal information about me and the Children, including but not limited to our name, details and image, in connection with the Images and Recordings or the Promotional Materials;

5. **acknowledge and agree** that any Promotional Materials which refer to me and the Children, expressly or by implication, are, at the date of publication, made in good faith and are not intended to defame or offend me or the Children or bring me or the Children into disrepute and, to the best of the State's knowledge, are true and correct;

6. **agree** that the State is the owner of the copyright in the Images and Recordings and the physical Images and Recordings; and

7. **acknowledge** that a representative of the State has explained the contents of this Photo Consent Form to me and I am signing this Photo Consent Form of my own free will, on the full understanding and comprehension of the terms of this Photo Consent Form.

## Signed by:

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Witnessed by:

\_\_\_\_\_  
Print name of witness

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Contact Officer: \_\_\_\_\_ Department/Agency: \_\_\_\_\_

Phone: \_\_\_\_\_ Photographer/Credit \_\_\_\_\_

## Privacy Notice

The Department/Agency is collecting the information on this Photo Consent Form in order to use Images and Recordings of you or the Children in Promotional Materials for the Queensland Government and as otherwise stated above. This information will only be accessed by authorised employees within the Department/Agency. Some of this information may be given to other departments/agencies, contractors of this Department/Agency and other departments/agencies and authorised users of the Queensland Government Image Library for the purpose of using Images and Recordings of you and the Children in Promotional Materials. Your information will not be given to any other person or agency unless you have given us your consent or we are required or permitted by law.

## Stakeholder Roles and Responsibilities

### Student

This program provides significant benefits for those students who participate. For the program to be successful, the student must:

- ✓ Have the support of the school.
- ✓ Have a genuine interest in the chosen industry/occupation; and
- ✓ Be committed to completing the SVETE program.

Work experience arrangements for the SVETE are established under the provision of the *Education [Work Experience] Act 1996 [Queensland]*, arranged and approved by the participating schools as part of the students' education.

A student and their parent/guardian/carer must sign an approved Work Experience Agreement, with the Principal of the school the student attends.

In addition to responsibilities of a student under the provisions of the *Education [Work Experience] Act 1996 [Queensland]*, a student undertaking SVETE must also agree to:

1. Maintain regular school attendance and remain committed to completing year 12 whilst undertaking the program.
2. Commit to completing all elements of the SVETE program, that is, completion of the qualification, 20 day's work placement and all training for the duration of the program.
3. Organising transport to the workplace and all training for the duration of the program.
4. Demonstrate the appropriate attitude and interest in the program.
5. Follow all workplace rules, regulations, practices and instructions relating to work tasks, timekeeping, standard of dress, code of conduct.
6. Not act in any way such as to damage the reputation and business of the employer or school.
7. Not delay in making contact with school; host workplace, RTO and DET Regional Officer if there is an issue or potential problem developing which could impact on the successful completion of the SVETE program. Failure to notify will be considered 'poor behaviour' and may result in withdrawal from the SVETE program.
8. Understand there will be monitoring of student participation/commitment at regular intervals during the program and if there are any issues identified due to non-compliance with their responsibilities, the student may be withdrawn from the program.
9. In the event of absence from the workplace, ensure that the employer and school are notified according to their instructions regarding the absence.
10. In the event of absence from training, ensure that the RTO and school are notified according to their instructions regarding the absence.

11. Understand that video and photos taken during the course of the program may be used by DET for promotional purposes.
12. Complete the “**Skills Portfolio**” to gain an additional 2 QCE credits making a total of 6 QCE credits on completion of the program. A completed Skills Portfolio consists of:
  - a. Completion of the *Work Experience Placement Attendance register*.
  - b. Complete the *Student Expectations Activity*.
  - c. Complete 20 *Learner Logs* including signatures in all sections.
  - d. Complete the *Student Feedback and Reflection activity*.
13. Give serious consideration to any employment opportunities that become available following completion of the program.



## Stakeholder Roles and Responsibilities

### Parent / Guardian / Carer

A parent/guardian/carer's support is critical to the success of the student participating in SVETE.

Work experience arrangements for SVETE are established under the provision of the *Education Agreement [Work Experience] Act 1996 [Queensland]*, arranged and approved by the participating schools as part of the students' education.

A parent/guardian/carer of a student participating in SVETE must sign an approved *Work Experience Agreement*, with the Principal of the school the student attends.

The schools participating in SVETE are responsible for ensuring that the provisions of the *Education [Work Experience] Act 1996 [Queensland]* are adhered to by all parties. This includes the signing of the *Work Experience Agreement*.

In addition to responsibilities of a parent/guardian/carer under the provisions of the *Education [Work Experience] Act 1996 [Queensland]*, the parent, guardian/carer must also agree to:

1. Support and actively encourage the student to remain committed to completing Year 12 including maintaining regular school attendance, effort, and commitment while undertaking the SVETE program.
2. Support and actively encourage the student to complete all components of the SVETE program including completion of the qualification and the 20 days' work placement.
3. Ensure transport to the workplace and all training is organised and sustainable for the duration of the program.
4. If required, actively participate in key industry/school engagements throughout the program including industry visits, business information event, OH&S worksite induction and program graduation.
5. Identifying and addressing any potential issues or concerns before the commencement of the Structured Work Placement (SWP).
6. Understand there will be monitoring of the student participation/commitment at regular intervals during the program and if there are any issues identified due to non-compliance with their responsibilities, the student may be withdrawn from the program.
7. In the event of absence from the workplace, ensure that the employer and school are notified according to their instructions regarding the absence.
8. In the event of absence from training, ensure that the RTO and school are notified according their instructions regarding the absence.
9. Not delaying in making contact with school, employer, RTO and DET Regional Officer if there is an issue or potential problem developing.

10. Give serious consideration and support for the student should an employment opportunity become available following program completion.
11. Understand that video and photos taken during the course of the program may be used by DET for promotional purposes.
12. Planning and accepting the responsibility for any additional costs and involvement associated with the student participating in the program.

**NOTE:** All efforts will be made to minimise costs for parents/guardians/carers. Examples of additional costs include:

- a) Travel cost to and from the workplace & training
- b) Personal Protection Equipment (PPE) required by the business
- c) Police checks (AllevE8 only)

**NOTE:** If you have provided your contact details on the Expression of Interest form, you will be included in all communications from DET regarding important dates, reminders and other information about the program.