­­­­­­ **TRAINING AND WORKSHOP ABSTRACT**

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|  |  |
| --- | --- |
| **Title**  **(Maximum 10 words / 100 characters)** |  |
| **Training/Workshop Presenters:**  A. Presenter, B. Presenter2, C. Presenter1  1Organisation A  2Organisation B |  |
| **Short Description of Training Need, Objectives (for training, these should be learning objectives) and Approach:**  **(Maximum 500 words total)** | **Need:**  **Learning or other Objectives:**  **Approach:** |
| **List the lead presenter/contact person for this training/workshop: list name and email:** |  |

**Training Schedule:**

* Please provide an activity breakdown of the proposed training session, including approximate time for each activity.
* Training sessions can be a choice of a ½ day, ¾ day, one day to two days in duration. Please allow for meal breaks according to the time slots specified times (below). Training that runs for ¾ day will commence after morning tea (and begin with a 2 hour time slot, rather than 1.5 hours).
* The schedule below should clearly indicate the objectives for each “block” of time between meal breaks, and how these relate to achieving the above Learning Objectives.
* It is understandable that as detailed content is developed, the proposed schedule may be refined and require adaptation. This is acceptable with the understanding that the Objectives remain as stated, timing of sessions is changed and sessions remain highly interactive and participatory. Any proposed adaptations to Learning Objectives and Training Schedule *after* the training proposal has been accepted, must be received **no less than 30 days** prior to delivery of the training session, and must be reviewed and accepted by the Water & WASH Futures 2023 organisers before you may proceed with the proposed changes.
* Audio-visual equipment will be provided (laptop, data projector) for training. Please indicate any other resources required to run the session (i.e. butchers paper, markers, sticky notes) and whether you will be bringing additional training resources or will require assistance in printing of resources.

|  |  |  |  |
| --- | --- | --- | --- |
| **Session** | **Objectives and Activity Description** | **Resources required from Venue** | **Resources provided by Trainer** |
| 1  *(1.5hrs)* |  |  |  |
| 2  *(1.5hrs)* |  |  |  |
| 3  *(1.5hrs)* |  |  |  |
| 4  *(1.5 hours)* |  |  |  |

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